

Sprint Retrospective Meeting Minutes

Date: 09/28/2025

Project: Personal Budget Tracker Website – *SmartSpender*

Attendees: Miladys Perez, Maria Flores, David Edelduok, Malik Wahab Rashid, Randy Pierre

Purpose

To reflect on Sprint 1 progress, review daily stand-up outcomes, and determine improvements and goals for Sprint 2.

What Went Well

- Team roles were clearly defined and responsibilities assigned: Scrum Manager, Wireframe Designer, Flow Planner, GUI Stylist, and Feature Writer.
- HTML page responsibilities were distributed among all team members.
- GitHub repository was created and actively used for collaborative coding, reviews, and version control.
- Regular daily stand-ups maintained accountability and kept progress on track.

What We Learned

- Clear role assignments reduced confusion and gave everyone ownership of parts of the project.
- Starting small (one HTML page at a time) proved effective for steady progress.
- Daily stand-ups helped surface blockers quickly, but follow-up action on identified issues needs improvement.

Next Sprint Goals

- Finalize all remaining HTML pages and integrate content into the website structure.
- Conduct initial testing and troubleshooting within the GitHub repository.
- Ensure all team members finalize their assigned roles and complete their deliverables in preparation for Sprint 2.